



**ORDINANCE NO. 21-0907-G4**

**AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF ENNIS, AMENDING CHAPTER 2 SECTION 2-1 (MUNICIPAL FEE AND USE SCHEDULE) BY CODIFYING AND ADOPTING A REVISED COMPREHENSIVE SCHEDULE OF FEES TO BE CHARGED FOR MUNICIPAL SERVICES; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission adopted by Ordinance an FY 2021 Schedule of Fees that are currently being charged;

**WHEREAS**, the City Commission desires to make revisions to the FY 2021 Schedule of Fees.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF ENNIS, TX:**

**SECTION 1:** Chapter 2 - Administration, Article I (In General) shall be amended to reflect the changes shown in Exhibit A to the fee schedule.

**SECTION 2:** Severability. It is hereby declared to be the intention of the City Commission that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Commission without the incorporation into this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

**SECTION 3:** Savings/Repealing Clause. Ennis' Code of Ordinances shall remain in full force and effect, save and except as amended by this or any other ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict, but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

**SECTION 4:** This ordinance shall take effect for the fiscal year beginning October 1, 2021, after the adoption by the City Commission.

**PASSED AND APPROVED** by the City Commission of the City of Ennis, Texas on this 7th day of September, 2021.



ANGELINE JUENEMANN, Mayor

ATTEST:



ANGIE WADE, City Secretary



**Exhibit A**  
**CITY OF ENNIS**  
**FY 2021-22 SCHEDULE OF FEES**

Line #	Description	FY 2021 Rates	FY 2022 Proposed Revisions
			*changes highlighted
<b>A. Administrative Charges</b>			
<i>Permits</i>			
1	Solicitor's Permit Application Fee	\$20.00	\$20.00
2	Solicitor's Permit Fee	\$100.00	\$100.00
3	Beverage Cartage Permit	\$10.00	\$10.00
4	TABC Certification Application	\$25.00	\$25.00
5	Liquor License Off-Premise Permits	\$30.00	\$30.00
6	Liquor License On-Premise Permits		
	Years 1 through 3 after TABC Original Permit	\$0.00	\$0.00
	Years 4 and 5	\$750.00	\$750.00
	Each Year after Year 5	\$375.00	\$375.00
<b>B. Health</b>			
<i>Adoption/Surrender</i>			
1	Retail Food Establishment	per establishment	\$275.00
2	Grocery Store	per store	\$500.00
3	Convenience Store with pre-packaged food items only	per store	\$150.00
4	Mobile Food Units	per unit	\$150.00
5	Temporary Event	per booth	\$50.00
6	Temporary Event @ Farmers Market	per booth	\$50.00
7	Recreational Clubs	Per club	\$150.00
8	Certified Food Manager Registration	per manager per shift	\$30.00
9	Food Handler Training	per food handler employee	\$20.00
<b>C. Rental Property Registration and Inspection Fees</b>			
1	Single - Family Dwelling Units	Per Unit Annually	\$20.00
2	Duplexes - Per Building	Unit Annually	\$20.00
3	Multi - Family Dwelling (3+ Units) - Per Unit	Per Unit Annually	\$15.00
4	Initial Late Registration 1st Month		\$150.00
5	Late Registration each month after initial late fee charge		\$50.00
6	Initial Inspection		NO CHARGE
7	1st Re-Inspection		NO CHARGE
8	2nd Re-Inspection		\$75.00
9	Subsequent Re-Inspection(s) (Returns/Follow-up)		\$150.00

**Exhibit A**  
**CITY OF ENNIS**  
**FY 2021-22 SCHEDULE OF FEES**

		FY 2021 Rates	FY 2022 Proposed Revisions
<b>D. Permit Fees</b>			
<i>Building Permit Fees</i>			
1	Residential Building Permit fees Including: (New) Mechanical, Electrical, Plumbing, and Pools.		
	New Construction Permit	Per SF \$1.00	\$1.00
	Remodel Permit (Area affected)	Per SF \$1.00	\$1.00
	Home Additions Permit	Per SF \$1.00	\$1.00
	Storage Buildings Over 400 sq ft	Per SF \$1.00	\$1.00
	Mechanical	\$150.00	\$150.00
	Electrical	\$150.00	\$150.00
	Plumbing	\$150.00	\$150.00
	Plumbing Exception:		
	Gas Pressure Test	\$50.00	\$50.00
	Water Heater	\$50.00	\$50.00
	Misc: Roofing/Home Leveling/Exterior Siding/Windows, Etc. and Storage Building up to 400 sq ft	\$75.00	\$75.00
2	a. Commercial Building Permit Fees Including: (New) Mechanical, Electrical, Plumbing, and Pools.		
		Valuation	Fee
		\$1 to \$1,000	\$4.00 per \$100
		\$1,001 to \$2,000	\$40.00+\$3.30 per \$100 over \$1,000
		\$2,001 to \$7000	\$73.00 + \$0.50 per \$100 over \$2,000
		\$7001 to \$8,000	\$98.00 + \$0.80 per \$100 over \$7,000
		\$8,001 to \$15,000	\$106.00 + \$1.1 per \$100 over \$8,000
		\$15,001 to \$50,000	\$183.00 + \$0.90 per \$100 over \$15,000
		\$50,001 to \$100,000	\$498.00 + \$0.70 per \$100 over \$50,000
		\$100,001 to \$500,000	\$848 + \$0.45 per \$100 over \$100,000
		\$500,001 to \$2,500,000	\$2,648 + \$0.35 per \$100 over \$500,000
		Over \$2,500,000	\$9,648 plus \$0.30 per \$100 over \$2,500,000
		Valuation	Fee
	b. Commercial Building Permit Fees Including: (Remodel) Mechanical, Electrical, Plumbing, and Pools.	\$1 to \$1,000	\$4.00 per \$100
		\$1,001 to \$2,000	\$40.00+\$2.20 per \$100 over \$1,000
		\$2,001 to \$7000	\$62.00 + \$0.20 per \$100 over \$2,000
		\$7001 to \$8,000	\$72.00 + \$0.20 per \$100 over \$7,000
		\$8,001 to \$15,000	\$74.00 + \$0.90 per \$100 over \$8,000
		\$15,001 to \$50,000	\$137.00 + \$0.70 per \$100 over \$15,000
		\$50,001 to \$100,000	\$382.00 + \$0.60 per \$100 over \$50,000
		\$100,001 to \$500,000	\$682 + \$0.40 per \$100 over \$100,000
		\$500,001 to \$2,500,000	\$2,282 + \$0.30 per \$100 over \$500,000
		Over \$2,500,000	\$8,282 plus \$0.25 per \$100 over \$2,500,000
	c. Moving of Buildings or Structures (per unit)	\$100.00	\$100.00
	d. Demolition of Buildings or Structures (per unit)		
	Residential	\$100.00	\$100.00
	Commercial	\$150.00	\$150.00

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**CITY OF ENNIS**  
**FY 2021-22 SCHEDULE OF FEES**

		<b>FY 2021 Rates</b>	<b>FY 2022 Proposed Revisions</b>
<b>C. Permits (continued)</b>			
e. Stop Work Order Fee		\$150.00	\$150.00
f. Re-inspection Fee (per action)		\$100.00	\$100.00
g. Lawn Irrigation Permit (including Backflow Protection)		\$65 plus \$0.35 per head	\$65 plus \$0.35 per head
h. Backflow Devices Only		\$100.00	\$100.00
i. Penalty for work started or completed without permit (penalty does not absolve customer from any other fees and/or penalties that may be due.	In Addition to Required Fee	Amount equal to amount of required fee/ \$250 Min	Amount equal to amount of required fee/ \$250 Min
j. Commercial Plan review fee	Waived if review performed by ICC or accredited review firm.	30% of the permit fee	30% of the permit fee
<b>Platting and Zoning Fees</b>			
3 Simplified Plat (fee plus County filing fees)		\$200.00	\$200.00
4 Final Plat (fee plus County filing fees)		\$200 plus \$1 per lot	\$200 plus \$1 per lot
5 Re-Plat (fee plus County filing fees)		\$200.00	\$200.00
6 Preliminary Plat		\$200.00	\$200.00
7 Site Plan Review		\$200.00	\$200.00
8 Zoning Change		\$200 plus \$5 per acre or fraction thereof	\$200 plus \$5 per acre or fraction thereof
9 Zoning Variance		\$250.00	\$250.00
10 Zoning Appeal		\$250.00	\$250.00
<b>Building Code Fees</b>			
11 Certificate of Occupancy - Initial New Business Permit or if any change in use or ownership		\$150.00	\$150.00
12 General Contractor Registration		\$75.00	\$75.00
13 Mechanical Contractor License		\$75.00	\$75.00
14 Irrigation License		\$75.00	\$75.00
15 Backflow License		\$100.00	\$100.00
16 Backflow Testing Fee		\$20.00	\$20.00
17 Grease Trap / FOG Hauling Reporting		\$20.00	\$20.00
18 OSSF License		\$75.00	\$75.00
19 A/C Technician License		\$75.00	\$75.00
20 Street Contractor License		\$75.00	\$75.00
21 General		\$75.00	\$75.00
22 Other Trades		\$75.00	\$75.00
<b>Other Permits and Fees</b>			
23 Abandonment Fee	Fee plus County filing fees	\$200.00	\$200.00
24 Annexation	Fee plus County filing fees	\$300.00	\$300.00
25 Special Use Permit		\$250.00	\$250.00

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			FY 2021 Rates	FY 2022 Proposed Revisions
<b>E. Police</b>				
<i>Licenses and Permits</i>				
1	911 Communication Fee	per line per month Residential	\$0.75	\$0.75
		Commercial	\$1.50	\$1.50
		VOIP	\$0.75	\$0.75
		Trunk Line	\$1.82	\$1.82
2	Police Body Camera Video	Charge for each Flash Drive	At Cost	At Cost
<b>F. Library</b>				
<i>Fees</i>				
1	Library Use (out-of-city user fee)	Per household per year	\$0.00	\$0.00
2	Library Fines	per item per day *excluding Interlibrary Loan and tablets	\$0.25	\$0.25
3	Library Card Replacement Fee	each card replaced	\$3.00	\$3.00
4	Photocopies/Prints	black and white copy	\$0.10	\$0.10
		per color copy	\$0.50	\$0.50
5	Fax Services	first page	\$0.50	\$0.50
		each additional page	\$0.50	\$0.50
		each received page	\$0.50	\$0.50
6	Learning Center Rental	For Profit group for 4 hours	\$50.00	\$50.00
		each additional hour	\$10.00	\$10.00
		Non-Profit group for 3 hours	\$10.00	\$10.00
		each additional hour	\$4.00	\$4.00
		Use of Library's Electronic Equipment	\$25.00	\$25.00
		Food or Beverage Fee	\$10.00	\$10.00
<b>G. Parks and Recreation</b>				
<i>Pavillions at Lions Park and Bluebonnet Park</i>				
1	Half day permit (8am - 1pm or 3p -10pm)		\$75.00	\$75.00
2	Full day permit (8am-10pm)		\$100.00	\$100.00
3	Refundable Restroom Key Deposit at Rogers & Maise Park (Cash Only)		\$20.00	\$20.00
<b>Community Center</b>				
1	Day rental (Friday - Sunday)		\$150.00	\$150.00
2	Day rental (Monday - Thursday)		\$50.00	\$50.00
3	Refundable Security Deposit		\$100.00	\$100.00
<i>Game Use Athletic Fields for Primary Youth Sports Association* and Non-Profits</i>				
1	Seasonal User Fees	per player per season	\$5.00	\$5.00
2	Practice use outside of assigned time	per practice w/ 2 hr max	\$10.00	\$10.00
3	Use of lights	per hour plus field use fee	\$5.00	\$5.00
		* 50% rates only apply during primary season. 100% General public rates apply outside of primary season.		
<i>General Public Game Use of Athletic Fields @ Bluebonnet and Veterans Parks*</i>				
1	Game preparation rental	per field	\$100.00	\$100.00
2	Practice field	<b>per practice (2 hour max)</b>	\$20.00	\$20.00
3	Use of lights	per hour per field in addition to field use fee	\$10.00	\$10.00
		*Fields may not be available during the primary season of the youth sports association		
<i>Game Use at Athletic Fields by For-Profit Businesses</i>				
1	Tournament Use	per field per day	\$250.00	\$250.00
		Pct of gate fees	50%	50%
		(gate fees must be approved by City Parks and Recreation Director)		
2	Use of lights	per hour per field plus use fee	\$10.00	\$10.00
3	Date reservation deposit		\$250.00	\$250.00

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<b>H. Public Works Fees and Services</b>			<b>FY 2021 Rates</b>	<b>FY 2022 Proposed Revisions</b>
1	Verification Fee for Water and Sewer - Lots in subdivisions constructed after January 2018 are exempt from verification fees.			
	a. Verification fee for Commercial or Residential Property	Allow 10-14 days	\$50.00	\$50.00
	b. Expedite Fee		\$50.00	\$50.00
	c. Additional copies of verification	Per copy	\$5.00	\$5.00
2	Estimate Fee		\$50.00	\$50.00
3	Water Meter Set Fee		\$100.00	\$100.00
4	Water Tap Fees:			
	a. 3/4" water tap		\$850.00	\$850.00
	b. 1" water tap		\$850.00	\$850.00
	c. 1-1/2" water tap		\$1,450.00	\$1,450.00
	d. 2" water tap		\$1,450.00	\$1,450.00
	e. Greater than 2" tap		at cost	at cost
5	Water Meters			
	3/4" Water Meter		at cost	at cost
	1" Water Meter		at cost	at cost
	1-1/2" Water Meter		at cost	at cost
	2" Water Meter		at cost	at cost
6	Wastewater Taps:			
	a. 4" Wastewater Tap		\$450.00	\$450.00
	b. Greater than 4" Wastewater Tap		at cost	at cost
7	Other Fees:			
	a. Long Tap - Additional fee for water or wastewater taps		\$100.00	\$100.00
	b. Street Bore for water or wastewater taps		\$1,000 Minimum or At Cost	\$1,000 Minimum or At Cost
	c. Street cut and repair for water or wastewater taps		\$1,200 Minimum or At Cost	\$1,200 Minimum or At Cost
	d. Bacteriological Water Sampling	per sample	\$25.00	\$25.00
			\$250.00 minimum plus (+) \$50.00/per acre of overall development	\$250.00 minimum plus (+) \$50.00/per acre of overall development
8	Civil Plan Review	Allow 10-14 business days	Alternatively - 3rd party engineering review may be required <u>at cost</u> at the discretion of the Director of Public Works	Alternatively - 3rd party engineering review may be required <u>at cost</u> at the discretion of the Director of Public Works
9	Standby Water	Billed at previous year	\$75.00	\$75.00
10	TxDOT Utility permit preparation fee		\$50.00	\$50.00
11	Public Works - Street Driveway Inspections:			
	a. Commercial or Residential		\$50.00	\$50.00
	b. Re-inspection Fee (per action)		\$50.00	\$50.00
12	Barrier Free Ramp Inspection		\$50.00	\$50.00
	a. Commercial or Residential		\$50.00	\$50.00
	b. Re-inspection Fee (per action)		\$50.00	\$50.00
	c. After Hours or Weekend Inspection Fees	Per Inspection	\$250.00	\$250.00
	Right-of-Way Permits			
13	a. Permit Application Fee	Plus Plan Review cost	\$200.00	\$200.00
	b. Permit Expiration Fee	Per Permit	\$30.00	\$30.00
14	Electronic maps submittal fee		\$80.00	\$80.00
15	Registration per right-of-way user	Annually	\$100.00	\$100.00
16	Inspection fee	Per Day	\$150.00	\$150.00

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		<b>FY 2021 Rates</b>	<b>FY 2022 Proposed Revisions</b>	
17	a. Small Cell Application Fee	This penalty shall not exceed and is capped by statutory limits. 1-5 network nodes	\$500.00	\$500.00
		each additional network node	\$250.00	\$250.00
		per pole	\$1,000.00	\$1,000.00
17	b. Small Cell User Fees	This penalty shall not exceed and is capped by statutory limits. Annual fees;per network node	\$250.00	\$250.00
		per city pole attachment	\$20.00	\$20.00
18	Public Inconvenience Penalty			
	Are assessed and calculated from the date of expiration of the permit until date date of completion of work or repair or final backfill if turned over to the department for repair. The penalty shall not to exceed and is capped by statutory limits.			
		<b>Sidewalk</b>		
		31-75 days	\$0.0026 sq ft.	\$0.0026 sq ft.
		79-90 days	\$0.0052 sq ft.	\$0.0052 sq ft.
		90-100 days	\$0.0078 sq ft.	\$0.0078 sq ft.
		over 100 days	\$0.0104 sq ft.	\$0.0104 sq ft.
		<b>Driveway:</b>		
		31-75 days	\$39.00 each	\$39.00 each
		79-90 days	\$78.00 each	\$78.00 each
		90-100 days	\$117 each	\$117 each
		over 100 days	\$156 each	\$156 each
19	Pre-Treatment Fees			
	Texas Pollutant Discharge Testing & Monitoring			
	a. Administration Fee	Per Annual (Dec. 1 - Nov. 30)	\$400.00	\$400.00
	b. Technician Service Fee	Per hour	\$30.00	\$35.00
	c. Surveys		\$150.00	\$200.00
	d. Permit Application		\$300.00	\$300.00
	e. Permit		\$150.00	\$150.00
	f. Inspections	First Hour	\$100.00	\$200.00
		Per hour after the first hour	\$200.00	\$100.00
	g. Notice of Violations		\$200.00	\$300.00
	h. Baseline Monitoring Reports		\$100.00 to \$500.00	\$100.00 to \$500.00
	i. All Overdue Reports	Per day	\$75.00	\$75.00
	j. TCEQ Reimbursement Fee		\$100.00 to \$500.00	\$100.00 to \$500.00
	k. Surcharge	Per pound	\$1.00 to \$2.00	\$1.00 to \$2.00
	l. Commercial Lab Testing		<i>at cost</i>	<i>at cost</i>
	m. Equipment and vehicle use		\$650.00	\$650.00
20	New Development Street Signs		<i>at cost</i>	<i>at cost</i>



**Exhibit A**  
**CITY OF ENNIS**  
**FY 2021-22 SCHEDULE OF FEES**

		FY 2021 Rates	FY 2022 Proposed Revisions
<b>I. Utility Billing</b>			
<b>Penalties</b>			
1	Return Check Fee	per occurrence	\$30.00
2	Late Payment Penalty	per occurrence	5%
3	Reconnect Fee (business hours)	\$35.00	\$35.00
4	After Hours Turn On (5:00 pm to 8:00 am. Monday - Friday or weekends and holidays) - Per Turn On	\$75.00	\$75.00
<b>Sewer Rates</b>			
5	Residential Minimum Sewer Charge - Per Number of Units ( Includes 1st 1,000 gallons)	\$27.71	\$27.71
6	Commercial Minimum Sewer Charge - (Includes the 1st 1,000 Gallons of Water Flow)	\$34.57	\$34.57
7	Contract / Enterprise Minimum Sewer Charge (Includes the 1st 1,000 Gallons of Metered Sewer Flow)	\$34.57	\$34.57
8	Residential Consumption Charge - Per 1,000 Gallons of Water; Consumption charges start after first 1,000 gallons and is capped at 6,000	\$2.62	\$2.62
9	Commercial Consumption Charge - Per 1,000 Gallons of Water Flow	\$2.92	\$2.92
10	Enterprise / Contract Consumption Charge - Per 1,000 Gallons of Metered Sewer Flow	\$2.92	\$2.92
11	Wholesale Minimum Sewer Charge ( Per Meter)	\$77.63	\$77.63
12	Wholesale Consumption Charge Per 1,000 Gallons	\$7.34	\$7.34
<b>Water Rates</b>			
13	Minimum Water Charge - Residential	\$23.81	\$23.81
14	Consumption Charge - Per 1,000 Gallons of Water	1001-6000 6001-10000 10001-20000 Over 20000	\$3.11 \$4.66 \$5.43 \$6.21
15	Commercial and Industrial Minimum Monthly Charge (by Meter Size)	5/8" & 3/4" 1" 1 1/2" 2" 3" 4" 6" 8" 10"	\$25.57 \$46.90 \$85.26 \$130.33 \$338.60 \$577.32 \$1,222.86 \$2,131.48 \$3,196.01
16	Consumption Charge for all flows (per 1,000 gallons) Commercial	Per 1,000 gallons	\$2.83
17	Minimum Monthly Charge - Wholesale	Per meter contact	\$75.00
18	Consumption Charge - Wholesale	Per 1,000 gallons	\$5.95
18	Perform Customer Service Inspections (CSI) and Re-inspections - (Residential)	Per Inspection	\$125.00
19	Perform Customer Service Inspections (CSI) and Re-inspections - Commercial	Per Hour	\$125.00

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			<b>FY 2021 Rates</b>	<b>FY 2022 Proposed Revisions</b>
<b>J. Sanitation</b>				
20	Residential/Commercial	1st container - Per month	\$21.25	\$21.25
21	Residential/Commercial optional second container	Optional 2nd container - Per month		\$5.00
22	Residential/Commercial additional small pickup or handling charge	Per occurrence		\$10.00
24	Duplex, Triplex, Quadplex, etc.	Per month - per plex	\$39.25	\$21.25
25	Multi-family (Apartments)	Per month - per unit	\$18.25	\$18.25
26 rev	Special Collections (2 CY Minimum)	1st two Cubic Yards (CY)	\$24.00	\$24.00
27	Special Collections (Additional Volume)	Per additional CY	unspecified	\$12.00
<b>28 <u>Proposed Sanitation Commercial Rate Changes for FY 2022</u></b>				
<b>Downtown District Commercial Curbside Collection (minimum 5-days per week pickup)</b>				
	Apartments	per unit	\$	15.00
	<b>*Downtown Businesses</b>			
	* based on volume of refuse generated for each type of business.	small	\$	15.00
		medium	\$	20.00
		large	\$	25.00
		extra-large	\$	50.00